

# PARSIPPANY-TROY HILLS TOWNSHIP SCHOOLS

## JOB DESCRIPTION

**TITLE:** Teacher/Behavior Specialist

**REPORTS TO:** Pupil Personnel Services Supervisors/Building Principal

**QUALIFICATIONS:** Standard Instructional Certificate in Special Education (Teacher of the Handicapped or Teacher of Students with Disabilities) In addition, training in Applied Behavioral Analysis or other behavioral science program from a regionally accredited institution of higher learning, and a minimum of three years classroom teaching experience.  
Required criminal background check and proof of US citizenship or legal resident alien status.

**JOB GOAL:** To work in conjunction with other school professionals to develop individualized reinforcement strategies to assist students who exhibit challenging behavior.

### **PERFORMANCE RESPONSIBILITIES:**

1. Develop and implement individualized programs for student's IEP goals based on the principles of Applied Behavior Analysis.
2. Oversee documentation related to paraprofessionals receiving the ABA stipend. Collaborate with Pupil Personnel Services Supervisors, Principals, and Behaviorists regarding stipend issues.
3. Oversee and provide support for hourly behavior consultants and behaviorists. Attend team meetings, observe students, and provide recommendations upon request from hourly consultants and behaviorists.
4. Serve as liaison between hourly consultants and Pupil Personnel Services Supervisors.
5. Oversee documentation for referrals from CST. Assign hourly consultants to perform referral observations and provide updated referral list to the Pupil Personnel Services Supervisors on a monthly basis.
6. Create meeting agenda and conduct meetings for all hourly consultants and behaviorists. Promote collaboration between all staff providing behavioral services to create consistency in program development throughout the district.

7. Teach and support CST, school counselors, and classroom teachers to conduct social skills groups and peer modeling sessions.
8. Create district-wide schedule for students receiving behavioral services annually.
9. Develop and write behavior intervention plans. Teach classroom teacher and/or paraprofessional to conduct baseline assessment prior to intervention. Provide ongoing support and training as necessary for implementation of the plan and collection of data.
10. Model intervention plans and teaching strategies for staff. Provide ongoing training and support on teaching strategies based on the principles of Applied Behavior Analysis.
11. Organize, coordinate, and provide trainings for Crisis Management Workshops and Refresher Courses.

Approved: 5/12/09  
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JD/Special Services