

PARSIPPANY-TROY HILLS TOWNSHIP SCHOOLS

JOB DESCRIPTION

TITLE: Teacher Coach

REPORTS TO: Coordinating Supervisor

QUALIFICATIONS: New Jersey Instructional Certificate
Knowledgeable about best teaching practices in the subject area and level in which they are coaching.
Master of their craft and comfortable modeling lessons and teaching techniques in front of other educators.
Strong communication skills.
Reflective leadership.

JOB GOAL: The Instructional Coach partners with teachers to support and strengthen their instruction with students. The Instructional Coach models strategies that help teachers improve their craft.

PERFORMANCE RESPONSIBILITIES:

1. Facilitate professional development for teachers.
2. Monitor interventions conducted by the classroom teacher.
3. Model exemplar lessons.
4. Support lesson preparation using high-quality curriculum.
5. Model and support high-quality interactions with students.
6. Analyze data, identify trends, and support teachers to adjust instruction based on data.
7. Attend all required meetings and trainings.
8. Use effective communication to ensure that teachers experience productive coaching.
9. Lead and/or participate in study groups alongside educators.
10. Attend professional development conferences and workshops.
11. Perform other duties as assigned.

Board Approved: March 24, 2022

Board Revised: April 12, 2022