

# PARSIPPANY-TROY HILLS TOWNSHIP SCHOOLS

## JOB DESCRIPTION

**TITLE:** SKIP Junior Aide

**REPORTS TO:** Coordinator of External Programs

**JOB GOAL:** To assist the SKIP Teacher and SKIP Aides in delivering the components of the SKIP program in a safe, positive, and nurturing manner.

**QUALIFICATIONS:**

1. High school senior in good standing
2. Interest in working with elementary age children
3. Positive attitude
4. Ability to assist in organizing games and activities
5. Ability to take direction
6. Can provide own transportation
7. Required criminal background check and proof of US citizenship or legal resident alien status.

### **PERFORMANCE RESPONSIBILITIES - *under the direction of the SKIP Teacher:***

1. Assist in organizing and implementing appropriate games and activities.
2. Assist in directing the movement of groups of children to and from different locations.
3. Assist in insuring that appropriate safety standards are maintained.
4. Assist in assuring that rules of behavior are enforced.
5. Assist the SKIP Teacher and Aides in other tasks as directed.
6. Perform such other duties as may be assigned.

Adopted: 10-18-01

Approved: 5-12-09

Revised: 9-24-0

Revised: 7-29-21

JD/PACE