

# PARSIPPANY-TROY HILLS TOWNSHIP SCHOOLS

## JOB DESCRIPTION

**TITLE:** Athletic Trainer - Full-time Certified

**QUALIFICATIONS:** An athletic trainer is a person who meets the qualifications set by a state licensure and/or the Board of Certification, Inc. and practices athletic training under the direction of a physician.

**Certified athletic trainers:**

- Must have school athletic trainer standard certificate – endorsement code: 2930
- Must keep their knowledge and skills current by participating in continuing education.
- Must adhere to standards of professional practice set by one national certifying agency.

**REPORTS TO:** Assistant Principal of Athletics

**SUPERVISES:** Student Trainers

**FUNCTION:** The athletic trainer shall be responsible for the prevention, care and reconditioning of injuries incurred in the interscholastic athletic program. This shall include:

1. Preventative taping
2. First-aid
3. Evaluation of injured athletes
4. Treatment and reconditioning of injured athletes
5. Appropriate physician referrals
6. Develop a student athletic trainer club

**PERFORMANCE RESPONSIBILITIES:**

1. Provide “Athletic Training Services”\* to student athletes under the direction of the team physician or by written referral from a physician, and in accordance with state athletic training practice act.
2. Maintain appropriate general treatment orders (standing orders) to be reviewed annually and approved by the team physician.
3. Provide athletic training services for all home athletic contests and away varsity football games. If a conflict arises between an away varsity football game and a home contest, the varsity football event will supersede.
4. Be available for home scheduled practices, both preseason and in season.

5. Attend away contests at the discretion of the supervisor.
6. Administer first-aid to injured athletes on the field, gymnasium or in the athletic training room.
7. Maintain accurate records of injuries, treatments and provide insurance claim forms for sports injuries treated by a physician.
8. In the absence of a physician be responsible for the determination of when an athlete should return to athletic participation.
9. Act as liaison between family physicians and specialists, the school district, athletes and their parents.
10. Apply protective or injury preventative devices, such as adhesive strapping, bandaging, padding or braces.
11. Supply first-aid kits for each team and collect the first aid kits at the end of each season.
12. Supply and account for walkie-talkies for each varsity team during the fall and spring seasons, and all outdoor sports in the winter.
13. Develop a positive relationship with all student-athletes.
14. Supervise and maintain the athletic training room.
15. Develop and maintain a budget for the athletic training program.
16. Maintain a standing and running inventory of supplies and equipment.
17. Supervise and assist student athletic trainers.
18. Counsel and advise athletes and coaches on matters pertaining to: conditioning, training, playing status, safety, diet and reconditioning of injured athletes.
19. Assist the athletic director as requested.
20. Perform any other such duties as may be required.

\*Athletic Training Services: The management and provision of care of injuries to a physically active person as defined in the state practice act with the direction of a licensed physician. The term includes the rendering of emergency care, development of injury prevention programs and providing appropriate preventative and devices for the physically active person. The term also includes the assessment, management, treatment, rehabilitation and recondition of the physically active person whose conditions are within the professional preparation and education of a certified athletic trainer. The term also includes the use of modalities such as mechanical stimulation, heat, cold, light, air, water, electricity, sound, massage and the use of therapeutic exercises, reconditioning exercise and fitness programs.

Date Adopted: 5/12/2009

Revised: 9/24/2009

Revised: 4-12-22

JD/Athletics